



NEHRU COLLEGE OF ENGINEERING AND RESEARCH CENTRE (NAAC Accredited)

(Approved by AICTE, Affiliated to APJ Abdul Kalam Technological University, Kerala),
Pampady, Thrissur, Kerala-680 588



6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

As a part of decentralized decision making different suggestions given by the students and faculties are considered and actions are taken to implement them. The management gives a lot of importance and weight-age to students and faculty suggestions. This is definitively a positive encouragement for the faculties and a crucial decision by the management.

Decentralization and Delegation of Power

The objectives of the practice are as follows:

- To facilitate quick decision making related to academic and administrative activities at all levels.
- To involve the members of the faculty and administration at different levels to bring in participation responsibilities with accountability and ownership.
- To ensure transparency in the administrative activities
- To ensure timely follow up actions

In order to facilitate the decision-making related to academic and administrative activities faster and to ensure complete transparency, various decentralization strategies have been practiced as noted below. An executive committee consisting of the Managing Trustee, Director (Academics) and the Principal have been constituted to decide on certain policy matters. This committee meets once in a month to review the progress in academic, research, placement etc. Apart from this Executive Committee, the institution has got the following committees are in existence to decentralize the academic and administrative activities

- Anti-Ragging Committee
- Women Forum
- Internal Complaints Committee
- Disciplinary Action Committee
- Alumni Association

All the above committees are headed by a senior faculty and its members are a team of faculties and students. Each committee conducts different meetings to solve different issues and to come out with initiatives to enhance the working of the committee towards development of the college. Guidelines of affiliated universities are given utmost importance



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Nehru College of
Engineering and Research Centre
Pampady, Thiruvilwamala, Thrissur Dt.
Pin - 680 597, Kerala



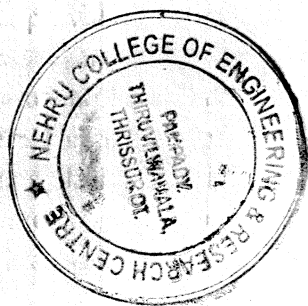
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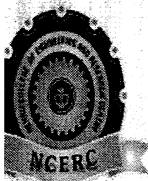


while deciding the activities of these committees. All decisions made by the different committees are recorded and approved by the principal.

Principal provides the leadership and direction to all departments. Day to day and long term decisions regarding the implementation of activities are taken at HOD meetings in the presence of the Principal. Important sections like Examination related works are headed by the internal controller of examinations. Other sections like Administrative office, central library and all the UG and PG departments are under the direct supervision of the principal. Timely meetings are conducted with the responsible section heads and HODs in-order to resolve issues and to provide a focused direction to the sections.



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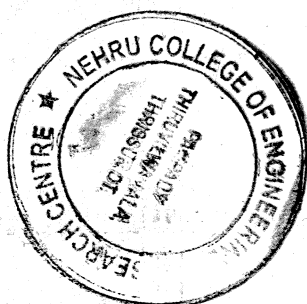
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Criterion	Description
6.1.2	The effective leadership is visible in various institutional practices such as decentralization and participative management

S.No	Description	Page No
1	Anti-Ragging Committee	1
2	Women Forum	3
3	Internal complaints committee	4
4	Disciplinary Action Committee	5
5	Alumni Association	6




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Pin - 680 588

EXTRAORDINARY CIRCULAR**Sub: -FORMATION OF ANTI RAGGING COMMITTEE**

- Ref:** (1) Order No.F.9-98/2006 of the Ministry of Human Resource Development, Govt. of India.
- (2) Supreme Court Order dated 16.05.2007 on Special Leave Appeal (Civil)No.24295/2004.
- (3) Letter No.14703/D2/H.Edn dated 01.06/2007 from the Additional Chief Secretary, Higher Education (D) Department, Government, Government of Kerala.
- (4) Letter No.F.No.14.I/MSc/Tech/SWRO/2010-14774 dated 12.08.2010
- (5) Extraordinary Gazette Notification No. 135, Part III, Section 4 of the Gazette of India dated August 3, 2009, New Delhi
- (6) Notification No..37-3/Legal/AICTE/2009 dated 01.07.2009.

In pursuance to above orders under reference and to prevent Ragging in the campus Anti - Ragging Committee is hereby constituted.

Anti Ragging Committee.

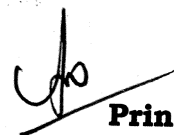
Dr.Ambikadevi Amma T Principal NCERC	:	Chairman
Prof.Ramachandran Nair, HOD, Maths	:	Vice Chairman
Dr.Jojo George, Professor, Humanities	:	Convenor
Dr.S.Rajkumar, HOD, ECE	:	Member
Dr.Sobha Manakkal, HOD, EEE	:	Member
Dr.George Job, HOD, ME	:	Member
Dr.N D.Bobby, HOD, MTR	:	Member
Dr.Sudheer S.Marar HOD, MCA Department	:	Member
Mr.Alex Kuruvila, Asst.Professor, MBA Department	:	Member
Dr.P Sampath, HOD, CSE Department	:	Member
Mr.Vimal M N, AP, AUE Department	:	Member
Mr.K.A.Paul, Workshop Superintendent.	:	Member
Ms.Lissamma, Librarian, NCERC	:	Member
Mr.Vyshnav Ashok, Student, I year CSE	:	Member
Mr. Basil George, Student, I year MTR	:	Member
Mr.Mohandas, Parent of Mridul Mohandas, S7 MTR.	:	Member
The Circle Inspector of Police, Pazhayannur	:	Member
Mr.Sajeesh Sankar P V, Senior Business Executive, Madhyamam Daily	:	Member
Mr.Pradeep P, Teacher, Sree Sankara Oriental HSS, Lakkidi.	:	Member

PRINCIPAL

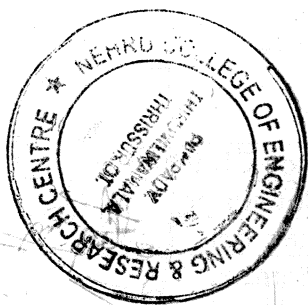
Nehru College of

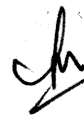
Engineering and Research Centre
Pampady, Thiruvilwamala, Thrissur Dt.

The above Committee shall meet once in a month and address problems of discipline in the College. Anybody coming across ragging should bring the matter to the notice of the Chairman of the Committee immediately.


Principal

Copy to: All Members by name




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NCERC/ANITRAGGING/2020

23/11/2020

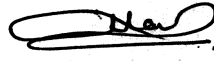

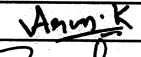
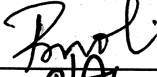


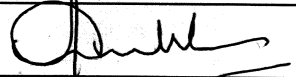
EXTRAORDINARY CIRCULAR

Sub: -FORMATION OF ANTI RAGGING SQUAD

- Ref(** 1) Order No.F.9-98/2006 of the Ministry of Human Resource Development, Govt. of India.
(2) Supreme Court Order dated 16.05.2007 on Special Leave Appeal (Civil)No.24295/2004.
(3) Letter No.14703/D2/H.Edn dated 01.06/2007 from the Additional Chief Secretary, Higher Education (D) Department, Government, Government of Kerala.
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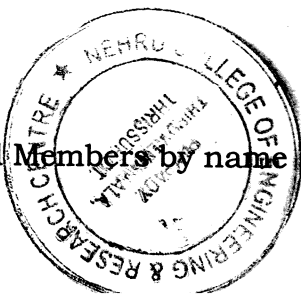
In pursuance to above orders under reference and to prevent Ragging in the campus, Anti Ragging squad is hereby constituted with following members.

ANTI RAGGING SQUAD

Dr.Ambikadevi Amma T	:	Chairman
Mr.Manuraj, HOD-in-charge, AUE dept	:	Member 
Mr.Midhunraj, AP, MTR Department	:	Member 
Mr.Arun K, AP, CSE Dept	:	Member 
Ms.Rajeenamol, AP, EEE department.	:	Member 
Mr.Prashob, AP, ME department	:	Member 
Mr.Vishnu Prabha N Kaimal, AP, ECE	:	Member 
Mr.Ambikadas, Academic Office Superintendent	:	Member 
Mr.Sasidharan K, Warden Boys Hostel	:	Member
Mrs.Geetha M P, Warden Girls Hostel	:	Member

The above Committee shall meet once in a month and address problems of discipline in the College. Anybody coming across ragging should bring the matter to the notice of the Chairman of the Committee immediately.

Copy to: All Members by name






Principal

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WOMEN'S FORUM

NCERC/WOMEN'S FORUM/COMP/01/20

Date:30.06.2020

Sub: Reconstitution of WOMEN'S FORUM COMMITTEE for the period of 20-21

A Women's Forum has been reconstituted to ensure the following.

- To promote a healthy working environment for all girl students, female staff & faculty.
- To create a gender-sensitized environment in the institute.
- To organize workshops and awareness programmes at regular intervals to ensure a gender-neutral workplace.

Composition of the Committee

Sl. No.	Name	Designation	Position in the committee
1.	Mrs. Subina	ASSISTANT PROFESSOR (MATHS)	CHAIRMAN
2.	Mrs. Sajitha A.S.	ASSISTANT PROFESSOR (ECE)	MEMBER
3.	Mrs. Rajeenamol P.T.	ASSISTANT PROFESSOR (EEE)	MEMBER
4.	Mrs. Sruthy Nived	ASSISTANT PROFESSOR (CSE)	MEMBER
5.	Mrs. Deepa A.	ASSISTANT PROFESSOR (MCA)	MEMBER
6.	Mrs. Neethu M.	ASSISTANT PROFESSOR (MTR)	MEMBER
7.	Mrs. Anandhi	ASSISTANT PROFESSOR (MBA)	MEMBER
STUDENT COMMITTEE MEMBERS			
1.	Ms. Aleeta Bobby	S5 MTR	STUDENT MEMBER
2.	Ms. Varsha P.K.	S5 CSE	STUDENT MEMBER
3.	Ms. Darshana Anand	S1 ECE	STUDENT MEMBER
4.	Ms Aswathi	S1 EEE	STUDENT MEMBER

4


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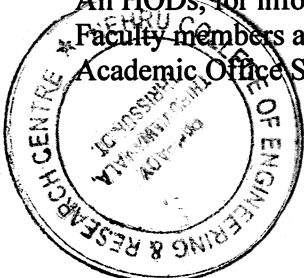
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All HODs, for information and necessary action

Faculty members and by name

Academic Office Superintendent, Campus Manager


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Internal Complaints Committee(ICC)

Under Section 4 - All India Council for Technical Education(AICTE) (Gender Sensitization, Prevention and Prohibition of Sexual harassment of Women Employees and Student and Redresses of Grievances in Technical Institutions Regulations,2016)

Date:27.07.2020

RECONSTITUTION OF INTERNAL COMPLAINT COMMITTEE

ORDER

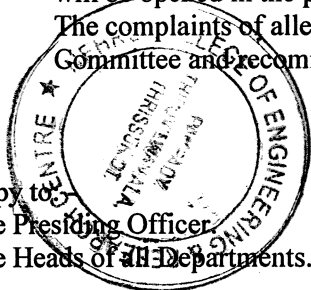
In order to prevent, prohibit and redress cases of sexual harassment of women at work place, it was made mandatory to constitute the Internal Complaints Committee (Sexual harassment complaint committee) at every work place.

Accordingly, the Internal Complaint Committee of Nehru College of Engineering and Research Centre is reconstituted with the following members: -

Sl. No.	Name	Designation	Signature
1.	Dr. T. Ambika Devi Amma Principal	Presiding Officer	
2.	Dr. Sheela Srivastava	Director-MBA	
3.	Mrs Bindu Krishnakumar	Campus Manager	
4.	Mrs Radhika K.	Faculty - Coordinator	
5.	Mrs Sujatha	Admin office, NCERC	
6.	Mrs. Biji.K.P (CSE)	Faculty Member(Women) UG-B.Tech	
7.	Mrs. Sajitha.A.S(ECE)	Faculty Member(Women) UG-B.Tech	
8.	Mrs. Chandrakala	Faculty Member-MBA	
9.	Ms. Deepa.A	Faculty Member-MCA	
10.	Mrs. Anitha.M	Non Teaching Member	
11.	Mrs. Shakuntala Devi R.	Non Teaching Member	
12.	Adv. Suchitra C	Legal Associate-NGI	
13.	Dr. Mallika Balakrishnan	External Member	
14.	Ms. Afseena.A	Student Member (B.Tech-UG)	
15.	Ms. Anjali Sunil	Student Member (M.Tech-PG)	
16.	Ms. Revathi	Student Member-MBA	
17.	Ms. Saritha V.S	Student Member-MCA	
18.	Ms. LakshmiSantosh	Student Member (First year)	

The complaints regarding sexual harassment received will be kept confidentially and the same will be opened in the presence of the Committee members.

The complaints of alleged sexual harassment will be investigated by the Internal Complaints Committee and recommendations will be made to the competent authority.



Copy to:
The Presiding Officer
The Heads of all Departments.

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NEHRU COLLEGE OF ENGINEERING AND RESEARCH CENTRE

(Accredited by NAAC)

PAMPADY, THIRUVILWAMALA, THRISSUR(DIST)- 680 588.

NCERC/KTU/VC/05/20

29.07.2020

OFFICE ORDER

COSNSTITUTION OF DISCIPLINARY ACTION COMMITTEE.

A Disciplinary Action Committee (DAC) is re-constituted in order to keep vigilance and to observe discipline and decorous by the students. Any act of indiscipline, misbehavior and unfair practice in examination is required to be referred to the Disciplinary Action Committee (DAC). The composition of the committee is as follows;

Chairman

Dr.Jojo George, Professor, Humanities

Members

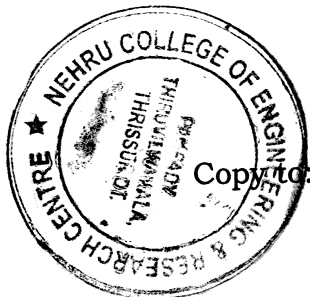
1. Mr.Sabarish C S, Asst.Professor, Department of Mechanical Engineering
2. Mr.Sanish A S, Asst.Professor, Department of Mechatronics Engineering
3. Ms.Radhika K, Asst.Professor, Department of Computer Science & Engineering.

Kesh
28/7

Radhika K
29/07/2020

Duties of DAC.

1. Malpractice in examinations observed or reported by the faculty member or invigilator associated with the examination shall be reported to the Principal who in turn shall refer it to DAC.
2. On the basis of the report and evidences available, DAC shall immediately initiate an enquiry giving the concerned students a chance to explain his/her case.
3. Based on this, the committee shall recommend the course of action in line with the guidelines formulated for this by the Controller of Examinations of the University and forward it to the Principal for action.
4. Actions are to be based on the severity of the offence and have to be dealt with on a course basis Guidelines on this given by the Controller of Examinations are to be strictly followed by the Disciplinary Action Committee of the College.



Copied to: Chairman, DAC
All Members, DAC.

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Amal K P
29/07/2020
Principal

AANCERC/13/03/2020

07.10.2020

From

Secretary,

Alumni Association of Nehru college of Engineering and Research Centre (AANCERC),
Nila Gardens, Pampady
Thiruvilwamala, Thrissur District -680588

To

Registrar of Societies
District Registrar (General) Office
Chembukavu, Thrissur - 680020

Dear Sir/Madam

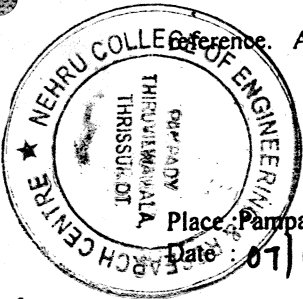
Sub: Request for registering Alumni Association of Nehru College of Engineering and Research Centre, Pampady - Reg:-

The Alumni of Nehru College of Engineering and Research Centre, Pampady in its General Body meeting held on 13.03.2020 under the stewardship of the Principal of the college, decided to form an association of the alumnus of Nehru College of Engineering and Research Centre. A President, 2 Vice Presidents, 2 Secretary, Treasurer and Sixteen members for the executive committee were nominated. Memorandum of Association and By-law that were formulated were approved unanimously by the members. It was decided to register the association under Section 12 of the Society Registration Act 1955.

As a sequel to the above procedure we request your good office to register the association and apply for the same

To the best of our knowledge and belief there is no association registered under the above act with the title, "Alumni Association of Nehru College of Engineering and Research Centre, Pampady" and we therefore request you register the association as above.

Documents necessary for registration have been enclosed for your perusal and reference. Anticipating your early action and thanking you for the same

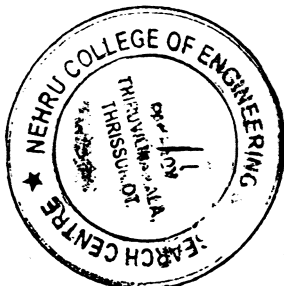


Place: Pampady
Date: 07/10/20

permitted

Applicants Signature:

Applicants Name: Ashish L
Designation : Secretary



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MEMORANDUM OF ASSOCIATION

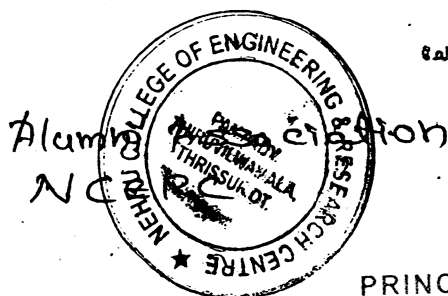
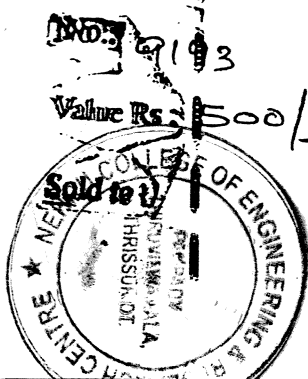
H 621345

1. Name of the Association : Alumni Association of Nehru College of Engineering and Research Centre
2. Office Address : Nehru College of Engineering and Research Centre
Bhaskara Block
Nila Gardens, P.O. Pampady,
Thiruvilwamala, Thrissur District
Kerala - 680588 (Pin)
3. Area of activity : Kerala

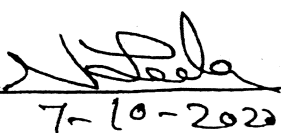

Dr Sudheer S Marar
President


Ashish L
Secretary


Niveth L
Treasurer



എലി നീലഗാലൻ
ചെയർമാൻ 16-ാം നമ്പർ, മനോര


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30 SEP 2020



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കേരള സർക്കാർ

രജിസ്ട്രേഷൻ വകുപ്പ്

സൊസൈറ്റി രജിസ്ട്രേഷനുള്ള കൈപ്പത്ത് രസീത്

സൊസൈറ്റിയുടെ പേര്

:ALUMNI ASSOCIATION OF
NEHRU COLLEGE OF
ENGINEERING AND RESEARCH
CENTRE

ഓൺലൈനായി വിവരങ്ങൾ സമർപ്പിച്ച തീയതി

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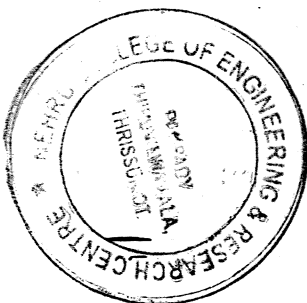
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മുൻപാകെ ഹാജരാക്കേണ്ട തീയതി


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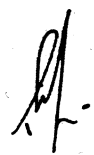
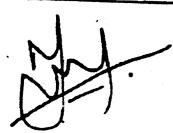


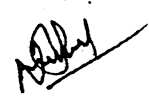
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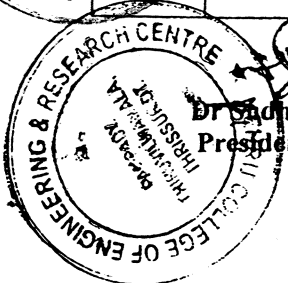
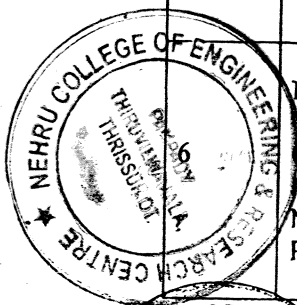



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AANCERC Executive Members

Sl No.	Name & Address	Designation	Occupation	Signature
1	Dr.Sudheer.S.Marar, Marath House, Chelakkara(PO), Thrissur	President	HOD MCA	
2	Rejumon R, Sankarathuparambil House, Puthiripadam, Puthucode(PO), Palakkad,678508	Vice President	Teacher	
3	Midhunraj P K, Thiruvonam House, Alathur, Palakkad,678541	Vice President	Teacher	
4	Ashish L, Arathi House, Alathur(PO), Palakkad, 678541	Secretary	Teacher	
5	Pramod K, Kunnath House, Edakkulam, Thengalur(PO), Thrissur, 680596	Secretary	Teacher	
	Nived, V L C House, Chettithara, Manangode, Nemmara(PO), Palakkad, 678508	Treasurer	Teacher	



Dr. Sudheer S Marar
President

4

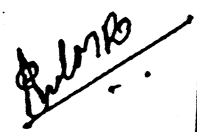
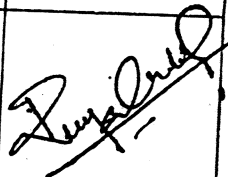

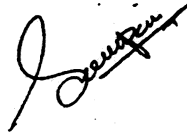



Ashish L
Secretary

PRINCIPAL

Niveth L
Treasurer

PRINCIPAL
Nehru College of
Engineering and Research Centre
Pampady, Thiruvilwamala, Thrissur Dt.

Nehru College of
Engineering and Research Centre
Pampady Thiruvilwamala, Thrissur Dt
Pin 680 597 Kerala

7	Sruthy M R, V L C House, Chettithara, Manangode, Nemmara(PO), Palakkad, 678508	Executive Member	Teacher	
8	Rajesh A R, Alinkal House, Kazhani, Kallepully, Kavassery(PO), 678543	Executive Member	System Admin	
9	Reshmi H, Dhanya House, Vilayanchathanur, Vilayannur(PO), Palakkad 678671	Executive Member	Teacher	
10	Sowparnika S, D/O Shivakumar, Sree Tower, Nemmara(PO), Palakkad 678508	Executive Member	Software Engineer	
11	Baby V, Illiyamkadu House, Peruvemba(PO), Palakkad 678531	Executive Member	Teacher	
12	Ramadas P M, S/O Muralidharan P R, Pulikkal House, Kuthampully(PO), Thiruvilwamala, Thrissur, 680594	Executive Member	CEO Qunexa	
	Neethu M, Sreekripa, Near Partha Sarathy Temple, Ottapalam, 679102	Executive Member	Teacher	

Dr Sudheer S Marar
President

Ashish L
Secretary

Niveth L
Treasurer

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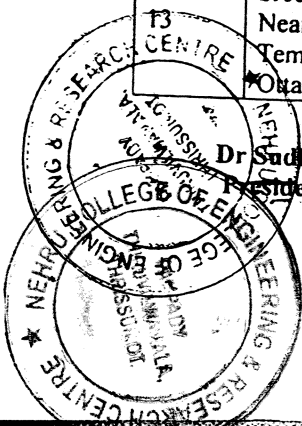
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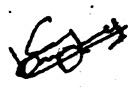
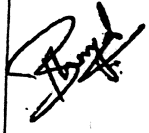

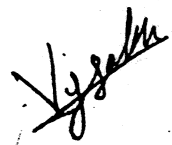
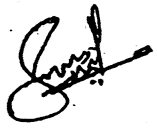
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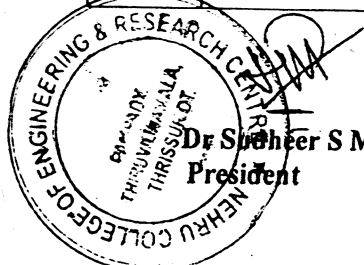
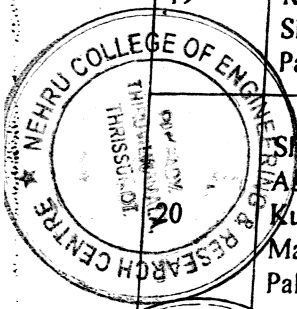
Engineering and Research Centre

Pampady, Thiruvilwamala, Thrissur Dt

Pin - 680 597 Kerala



14	Sharthik S, D/O Shivakumar, Sree Tower, Nemmara(PO), Palakkad 678508	Executive Member	Business	
15	Shiji K, D/O Shivaraman K, Namboorichalla, Vilayodi(PO), Chittur, Palakkad	Executive Member	Teacher	
16	Ebin Sunny, S/O Sunny Jose T, Thandiakkal House, Kallettumkara(PO), Thrissur	Executive Member	Robotics Engineer	
17	Bhavya Das D, Pootharoad Kalam, Chittilamcheery(PO), Palakkad,678704	Executive Member	Teacher	
18	Somya N, Thekkeppat House, Enkakad(PO), Wadakkancherry, Thrissur 680589	Executive Member	Teacher	
19	Vysakh M Markassery House, Kavalappara, Shornur Palakkad	Executive Member	Teacher	
20	Sherina Devarajan, Aswathy House, Kuppiode, Marutha Road, Palakkad 678007	Executive Member	Software Engineer	

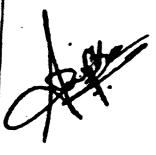



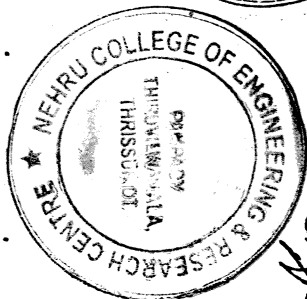
Dr. Sathish S Marar
President

6
PRINCIPAL
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Pampady, Thiruvilwamala, Thrissur Dt.
Pin - 680 597, Kerala


Ashish L
Secretary

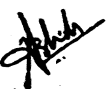
Niveth L
PRINCIPAL Treasurer
Nehru College of
Engineering and Research Centre
Pampady Thiruvilwamala, Thrissur Dt
Pin - 680 597, Kerala


21	Anoop Kumar M V, Saraswathy Sadan 25/46, Yakkara Road, Palakkad, 678014	Executive Member	Teacher	
22	Ribin Mathew, S/O Mathai, Tholumkulam House, Kairady(PO), Adiperranda, Alampallam, Palakkad 678510	Executive Member	Robotics Engineer	



Dr Sudheer S Marar
President


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7 Ashish L
Secretary


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Pin - 680 597 Kerala



Niveth L
Treasurer


4. Objectives: The following shall be aims and objectives of the Association


- a. To facilitate interaction between Alumni and Departments of Nehru College of Engineering and Research Centre.
- b. Promote research and academic activities.
- c. Organize social and cultural activities that bring together Alumni, Current scholars and the fraternity of Nehru College of Engineering and Research Centre.
- d. To encourage and appreciate academic and other outstanding achievements of the Departments/Faculty.
- e. To establish endowments and scholarships.
- f. To award incentives/prizes for outstanding contributions of scholars.
- g. To aid in improving and updating academics, using their experience and knowledge.
- h. Aid fresh graduates and postgraduates in finding job openings and entrepreneurship opportunities by coordinating with placement cell and other academic works.
- i. To conduct health awareness and camps.
- j. The Association shall be non-profit sharing in nature and no member shall have any proprietary right or interest in the assets and liabilities of the Association.


These persons undersigned decided to register the Alumni association as per the Section 12 of Society Registration Act 1955 after the meeting on 13.03.2020




Ashish L
Secretary


Niveth L
Treasurer


PRINCIPAL
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Pin - 680 597 Kerala


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5. **Membership:** Membership of the Association is open to all former students, of full time courses of the Departments of Nehru College of Engineering and Research Centre.

- a. **Membership:** Application for membership shall be made in the prescribed form signed by the applicant accompanied by the requisite fee of Rs.100/-.
- b. Membership in the Association shall be of the following categories:
- c. 'Founder Members' means those who took initiative in the formation of the Association and paid the prescribed fee to the Association.
- d. 'Life members' means members who contribute a sum of Rs.2,000/- to the Association.
- e. 'Ordinary members' means members who contribute an amount of Rs.500/- (Enrolment fee of Rs.100 + Rs.400 membership fee) which have to be renewed every year.
- f. 'Honorary members' means the teaching staff of the Departments/Statutory Officers, Nehru College of Engineering and Research Centre other than Alumni.
- g. Every member, other than honorary members, shall have a right to vote in the meeting of the Association.
- h. The Association shall maintain a register of members and it shall be open to inspection by all members.
- i. A member may resign from the Association with 15 days' notice.
- j. The ordinary members shall lose their membership temporarily if they default in the payment of annual subscription for a continuous period of 3 years. Re-admission is at the discretion of the Executive Committee. In such case the fee for enrolment and membership has to be remitted (Re-Registration).


Dr Sudheer S Marar

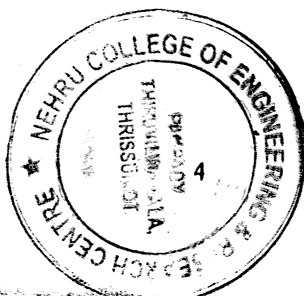
President


Ashish L

Secretary


Niveth L

Treasurer




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Pin - 680 697, Kerala

6. Governing Body (Executive Members)

- a. The Association shall be governed by a Body of Executive Committee consisting of 22 members including 1 President, 2 Vice-President, 2 Secretary, 1 Treasurer, 8 Staff and 8 Alumni, with a duration of ONE year.
- b. The members of the Association shall be elected by the members of the General Body in the Annual General Body Meeting according to the rules mentioned below.
- c. The members elected by the General Body shall hold office for a period of one year.
- d. The members of the Executive Committee shall not be entitled to any remuneration.
- e. The Executive Committee shall meet at least once in three months.
- f. Quorum for Executive Committee meeting shall be 1/3 of the total members.
- g. The Executive Committee shall be convened by the Secretary.
- h. Proceedings of the Executive Committee meeting shall be recorded in a Register maintained for such purpose.
- i. A person who is not a member of the General Body shall not be elected to the Executive Committee.
- j. Any vacancy in the Executive Committee arising out of death, insanity or resignation of a member may be filled up by the Association.


Dr Sudheer S Marar

President


Ashish L

Secretary


Niveth L

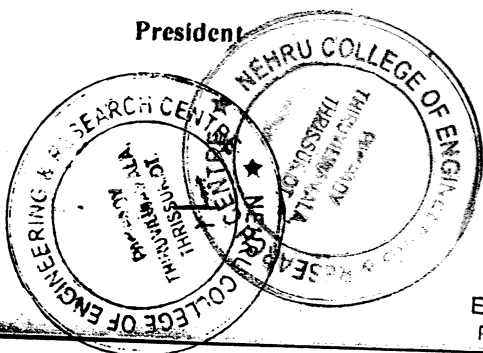
Treasurer


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Pin -


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Pin - 686 55, Kerala



7. Duties of the Committee

a. Duties of the President:

The President shall preside over all meetings of the Association.

b. Duties of the Secretary:

Secretary is the Chief Executive Officer of the Association and shall convene the meeting with the consent of the President. She/he shall be the custodian of all records and properties and shall discharge all administrative duties approved by the Association.

c. Duties of the Vice-President:

In the absence of the President, any one of the Vice-President shall preside over all meetings of the Association. In the absence of the President and the Vice-President, the President of the day shall be elected from amongst the members present.

d. Duties of the Treasurer

The Treasurer is the sole responsible person to maintain all accounts in a proper manner.



Dr Sudheer S Marar

President



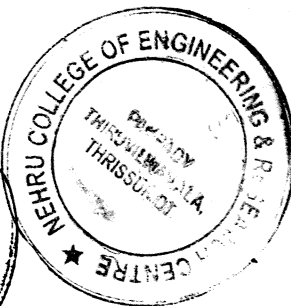
Ashish L

Secretary



Niveth L

Treasurer



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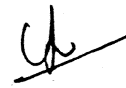


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Thiruvananthapuram

8. Powers of the Association

- a. The affairs and properties of the Association shall be vested in the Executive Committee and shall be subject to the supervision and control of the General Body.
- b. The Executive Committee shall have powers to appoint staff and fix their terms of service.
- c. The Executive Committee shall have powers to incur necessary expenditure for managing and carrying out the objectives of the Association.
- d. The Executive Committee shall have powers to open accounts with any scheduled, co-operative or nationalized bank or banks. Such accounts shall be opened by three members and operated by the Treasurer and the President.
- e. The Executive Committee shall maintain all books of accounts.
- f. The Association shall have powers to borrow funds, receive donations to raise funds according to the requirements of the Association.
- g. The Association shall cause the accounts to be audited annually.
- h. Every transaction of the Association shall be decided in the meetings of the Executive Committee or supported by a resolution validly passed subject to ratification in the next meeting of Executive Committee.
- i. In case of equality of votes, the President of the meeting shall exercise a casting or second vote.
- j. Any vacancy in the Executive Committee shall not affect the validity of the proceedings of the Executive Committee if quorum is there.

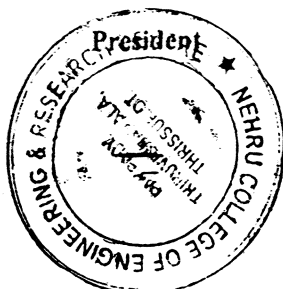

Dr Sudheer S Marar



Ashish L


Niveth L

Secretary

Treasurer

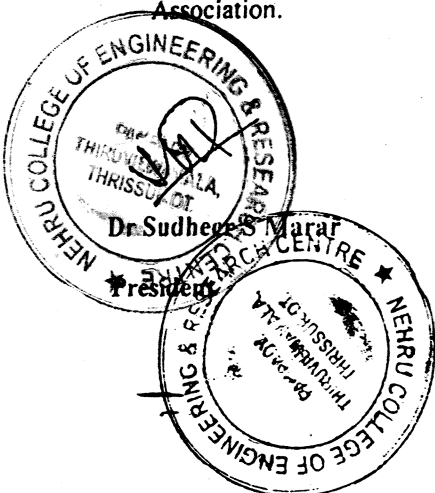



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9. GENERAL BODY MEETING


- a. All members of the Association constitute the General Body and the general body meeting of the members of the Association shall be held annually on November of every calendar year (3rd Saturday) to transact the following business:
- Approval of audited balance sheet and Income and Expenditure account of the Association.
 - Approval of the Secretary's Report.
 - Election of members to the Executive Committee when such election falls due and the presentation of the new budget.
 - Suggestions or recommendations of the members regarding the policies of the Association.
 - Consideration of such ordinary matters as approved by the President.
 - Amendments, if any, in the Rules of the Association about which clear intimation is given through the notice for the Annual General Body Meeting with a majority of 3/5th of the members present.
- b. Notice under clause 9 above shall state the venue, date and time for the meeting and also the agenda for the meeting, including the Audited Balance Sheet and Profit and Loss Account and Secretary's Report.
- c. Fifty percent of the members of the Association may in writing request for convening a Special General Body Meeting to consider specific issues. The Secretary shall convene a Special General Body Meeting within 30 days from the date of receipt of such requisition in consultation with the Executive Committee.
- d. Quorum for any General Body Meeting shall be 10% of the total members of the Association.




Ashish L
Secretary


Niveth L
Treasurer

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PRINCIPAL
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10. FUNDS OF THE ASSOCIATION

- a. The funds of the Association shall be those funds which are brought into the accounts of the Association.
- b. The Treasurer or any other official of the Association shall not keep with him funds of the Association exceeding Rs.1,000/- not more than one week.
- c. Assets of the Association shall be such properties, movable and immovable, of the Association as shown in the Register of Assets of the Association. The Register shall show the nature of the property, its value and the nature of the right of the Association over the same.
- d. Bank account in any Nationalized bank will be opened subject to the decision taken in general body meeting.

11. DISSOLUTION

In case of dissolution, the properties (movable) and funds shall be transferred to the Nehru College of Engineering and Research Centre fund after the settlement of the obligations and liabilities of the Association.

- a. **Fund utilization:** The fund shall be utilized for achieving the objectives noted under rules 4.a to 4.j.
- b. **No-confidence motion:** Each and every member has the right to bring a no-confidence motion against the governing body (body of Executive members), provided such notice for non-confidence is signed by a minimum of 10% of total members of the Association.
- c. **Records to be kept:**
 - a) By-law of the AANCERC.
 - b) Minutes of the executive meetings.
 - c) Minutes of the members showing name and address.
 - d) Accounts of the Association.

We affirm that the above is the true copy of the By-law of Alumni Association of Nehru college of Engineering and Research Centre and which was approved by the general body meeting held on 13.03.2020 and that the above rules are framed in accordance with section 13 and 14 of Society Registration Act XXI 1955.

Dr Sudheer S Marar

President

Ashish L

Secretary

Niveth L

Treasurer

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