



NEHRU COLLEGE OF ENGINEERING AND RESEARCH CENTRE

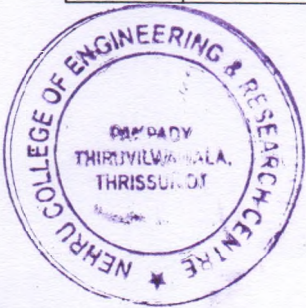


(NAAC ACCREDITED)

NILA GARDENS, PAMPADY, THIRUVILWAMALA, THRISSUR DIST - 680 588

Composition of IQAC for the Academic Year 2021-2022

| Sl.No. | Name | Designation | IQAC Member |
|--------|-----------------------------|---------------------------------------|-------------------------------|
| 1 | Adv.Dr.P.Krishnadas | Managing Trustee | Management Representative |
| 2 | Prof.(Dr.)Ambikadevi Amma T | Principal, NCERC | Chair Person |
| 3 | Dr.Sobha Manakkal | HoD,EEE Department | IQAC Director |
| 3 | Mr.David E | Asst. Professor,EEE Department | IQAC Coordinator |
| 4 | Mr.M.Srinivas | Administrative Manager | Senior Administrative Officer |
| 5 | Mr.R.Ambikadas | Academic Superintendent, NCERC | Senior Administrative Officer |
| 6 | Mr.Vimal M N | Asst.Professor, AUE Department | Faculty Nominee |
| 7 | Mr.Vipin K M | Asst.Professor,CSE Department | Faculty Nominee |
| 8 | Ms.Sajitha A S | Asst.Professor,ECE Department | Faculty Nominee |
| 9 | Mr.Anoopkumar M V | Asst.Professor,EEE Department | Faculty Nominee |
| 10 | Mr.Rahul R | Asst.Professor,ME Department | Faculty Nominee |
| 11 | Mr. Midhun Raj P K | Asst.Professor,MT Department | Faculty Nominee |
| 12 | Mr.Alex Kuruvilla | Asst.Professor,MBA Department | Faculty Nominee |
| 13 | Ms.Deepa A | Asst.Professor, MCA Department | Faculty Nominee |
| 14 | Mr.Ragesh P R | 2002-06 Batch Mechanical Engg Student | Alumni Nominee |
| 15 | Mr.Manojkumar K R | Ward Member, Ward number-5, | Local Society Nominee |

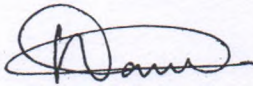


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Pin - 680 597, Kerala

| | | | |
|----|------------------|---|--------------------------------|
| | | Thiruvilwamala. | |
| 16 | Mr. Hari S | Head, ETA Infosys Mysore | Industry Nominee |
| 17 | Mr. P Sivanandan | CEO, Society of Energy Engineers and Managers(SEEM) Kerala Chapter. | Industry Nominee |
| 18 | Ms.Greena Sunny | S5- ECE DEPT | Stake holder Nominee (Student) |
| 19 | Mr.Jayakumar C | F/o Mr. Jineesh J (S5 - EEE) | Stake holder Nominee (Parent) |



IQAC Coordinator

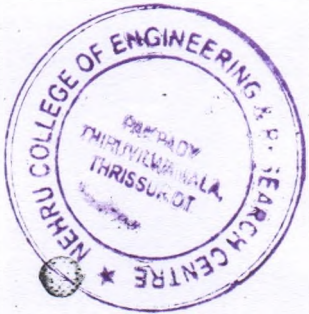


Principal



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INTERNAL QUALITY ASSURANCE CELL –NCERC



ACTION TAKEN REPORT OF THE IQAC MEETING NO 31 HELD ON 26TH APRIL 2022

(APPROVED IN THE MEETING HELD ON 16TH AUGUST 2022)

| Sl.no | Item | Action by | Action taken | Remarks |
|-------|--|----------------------------|---|--|
| 1. | Meeting decided to have a calendar for AQAR and NIRF preparation and submissions in the further years 2022-23 academic year | IQAC | NAAC /NIRF institution and department level members identified. | Order to be issued- pending |
| 2. | Decided to have the Even Semester Internal Academic audit of the ongoing semester by IQAC. Also decided to have a closing audit meet to discuss the final audit form | IQAC auditors | Internal audit done by IQAC | No non-compliance noted |
| 3. | IQAC reviewed the progress of preparation on the International Conference ICETSSI2022 being organized by NCERC | Conference organizing Team | Successfully completed. | Proceedings to be submitted to IQAC – Pending |
| 4. | Decided to have the following to strengthen the Research activities of the campus Call for Ph.D. admission applications from KTU,NIT Calicut -Notify faculty | Principal's Office ,HoDs | Notice circulated | Completed – Further steps to be decided for improving R &D |
| | Request for formation of Research Wing with representation from all departments - | Dr.Sankar | Yet to be formulated | Pending action |
| | One day workshop for faculty for encouraging faculty to | Dr.Sankar | Yet to be conducted | Pending action |

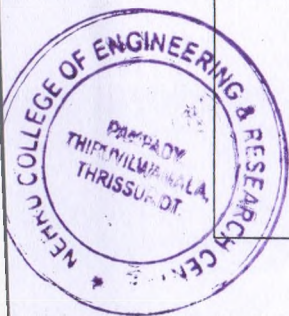
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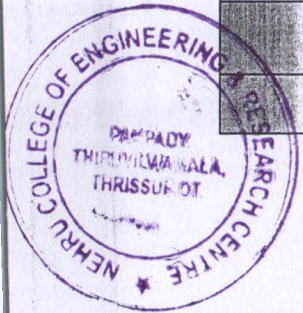
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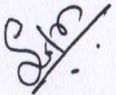
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INTERNAL QUALITY ASSURANCE CELL –NCERC



| | | | | |
|---------------------------------|---|------|--|---|
| | register for Ph.D - May 2022 | | | |
| 5. | IQAC reviewed the progress of preparation on the forthcoming NBA visit and found the progress of works satisfactory. Decided to provide needed support to the programs applied for the inspection | IQAC | NBA inspection completed. Accreditation for two UG programs (Academic years 2022-2023 to 2024-2025)-up to 30-06-2025 | Completed. |
| 6. | Decided to apply for National Seminar funded by NAAC under the auspices of IQAC. Theme was decided as National Education Policy 2020 | IQAC | Role and Reach of National Educational Policy (NEP) – 2020 in Technical Education- Seminar approved by NAAC | Date – 15 th December-2022- Preparations in progress |
| PREPARED BY DIRECTOR IQAC NCERC | | | 22 ND AUGUST 2022 | |
| APPROVED BY PRINCIPAL NCERC | | | 22 ND AUGUST 2022 | |




IQAC DIRECTOR


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INTERNAL QUALITY ASSURANCE CELL –NCERC



MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL 31st (IQAC) MEETING AC.YR.2021-22

Agenda–

1. Discussion on action points arising out of the previous meeting
2. AQAR submission & NIRF submission
3. Internal Audit –EVEN semester 2021-22
4. International conference- preparations
5. Research & Development activities –
6. NBA inspection preparations
7. Seminar – NAAC funded
8. Any other matter with the permission of the chair.

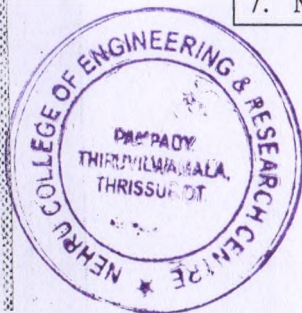
Board Room, Aryabhata

Date:26thApril 2022

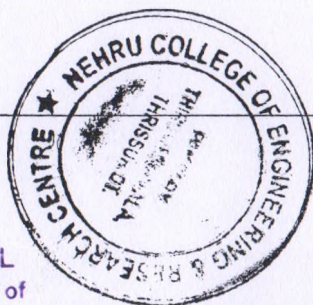
Time – 2:00PM

IQAC Members Present

- | | |
|---|---------------------------------------|
| 1. Prof.(Dr.)Ambikadevi Amma T-Chairperson IQAC | 8. Mr.Anoopkumar M V-Member Inernal |
| 2. Dr.Sobha Manakkal-Director IQAC | 9. Ms.Sajitha A S-Member Inernal |
| 3. Mr.David E-Cordinator IQAC | 10. Mr. Midhun Raj P K-Member Inernal |
| 4. Ms.Deepa A-Member Inernal | 11. Mr.R.Ambikadas-Member Inernal |
| 5. Dr.Suriakala R- Member Inernal | 12. Mr.Ragesh P R-Member Alumini |
| 6. Mr.Vipin K M-Member Inernal | 13. Ms.Greena Sunny-Member student |
| 7. Mr.Rahul R-Member Inernal | |



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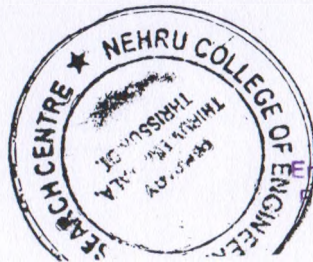
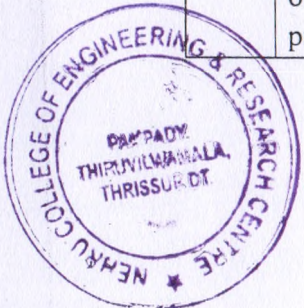
INTERNAL QUALITY ASSURANCE CELL – NCERC



The meeting began at 2:00pm. Principal welcomed all the members of IQAC and the new members were introduced before the committee. She requested Dr.Sobha Manakkal, Director IQAC to go ahead with the proceedings

Director IQAC started the presentation by listing the action taken report (ATR) of previous meeting. The minutes and ATR of previous meeting was passed

| Sl.no | Item | Action by | Target date | | |
|-------|---|---|--|---|---------------|
| 1. | Meeting decided to have a calendar for AQAR and NIRF preparation and submissions in the further years 2022-23 academic year | IQAC | As in work plan | | |
| | Submission of | | | Work plan | submission |
| | AQAR 2021-22 | | | August 15 th - November 15 th -2022 | December 2022 |
| | NIRF 2023 | November 15 th - December 15 th -2022 | January 2023 | | |
| 2. | Decided to have the Even Semester Internal Academic audit of the ongoing semester by IQAC. Also decided to have a closing audit meet to discuss the final audit form | IQAC auditors | 18 th May-20 th May 2022 Closing meet on 25 th May 2022 | | |
| 3. | IQAC reviewed the progress of preparation on the International Conference ICETSSI2022 being organized by NCERC and convened by CS department on 26 th & 27 th May 2022. IQAC decided to alert the organizing team to promote publicity to have more registrations from researchers | Conference organizing Team | Immediate | | |



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INTERNAL QUALITY ASSURANCE CELL – NCERC



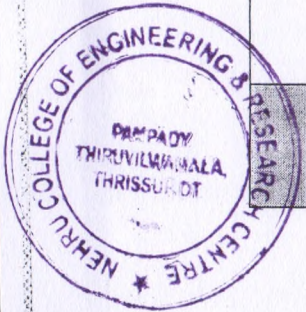
| | | | |
|----|---|---|---------------------------|
| 4. | Decided to have the following to strengthen the Research activities of the campus Call for Ph.D. admission applications from KTU,NIT Calicut -Notify faculty | Principal's Office ,HoDs | Immediate |
| | Request for formation of Research Wing with representation from all departments - | Dr.Sankar _Prof. in charge Research Cell. | May 2022 |
| | One day workshop for faculty for encouraging faculty to register for Ph.D - May 2022 | Dr.Sankar _Prof. in charge Research Cell | May 2022 |
| 5. | IQAC reviewed the progress of preparation on the forthcoming NBA visit and found the progress of works satisfactory. Decided to provide needed support to the programs applied for the inspection | IQAC | Immediate |
| 6. | Decided to apply for National Seminar funded by NAAC under the auspices of IQAC. Theme was decided as National Education Policy 2020 | IQAC | May 15 th 2022 |

MEETING CONCLUDED WITH THE THANKS GIVING FROM IQAC COORDINATOR


IQAC DIRECTOR


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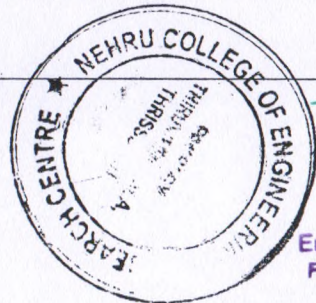
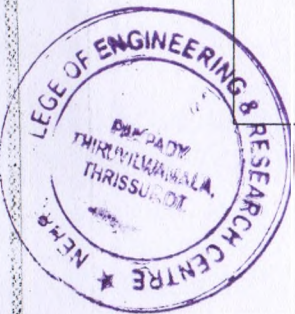
INTERNAL QUALITY ASSURANCE CELL –NCERC



ACTION TAKEN REPORT OF THE IQAC MEETING NO 30 HELD ON 28TH JANUARY 2022

(APPROVED IN THE MEETING HELD ON 26TH APRIL 2022)

| Sl.no | Item | Action by | Action Taken | Remarks |
|-------|--|---------------------|---|------------------|
| 1. | Meeting decided to have change in the member list as below <ul style="list-style-type: none">Mr. Manuraj –Member internal to be removed from rolls since the representing program has been closedProf.Alex Kuruvilla –Member internal from MBA department to be replaced by Dr.Suriakala R based on request from Director MBA | IQAC to revise list | Composition of IQAC was revised by replacing faculty nominees of MBA and AUE department | Action completed |
| 2. | Discussed the AQAR and NIRF submission status <ul style="list-style-type: none">AQAR 2019-20 submitted on December 2021 and is approved by NAACAQAR 2020-21 – submission in progress – submission expected well in timeNIRF – submission in progress – submission expected well in time | For information | AQAR 19-20 and NIRH 22 was submitted and AQAR 2020-21 is prepared and ready to be uploaded. | Action completed |



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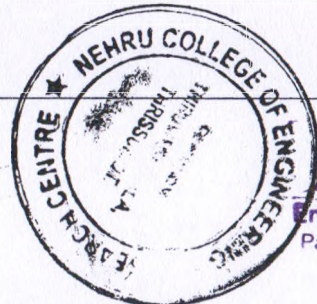
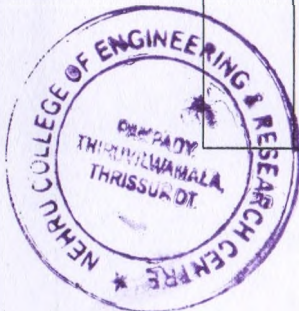
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INTERNAL QUALITY ASSURANCE CELL –NCERC



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|----|---|--|--|------------------|
| 3. | Decided to have the first internal Academic audit of the ongoing semester by IQAC with the revised checklist. Also decided to have a closing audit meet to discuss the final audit form | IQAC auditors | Successfully completed the internal academic audit for odd semester as per schedule and checklist. No report of any non compliance | Action completed |
| 4. | Decided to have an activity calendar for updating the department events FDP/Workshop, paper publications etc. to IQAC on monthly basis | Department Heads upon direction from Principal | Format circulated and dept. are submitting monthly report to Principal office | Action completed |
| 5. | Decided to have the following to strengthen the Research activities of the campus Commence a research wing at NCERC under a Professor. Dr.Sankar, faculty mechanical department, is suggested for the position | Dr. Sankar , ME upon direction from Principal | Dr.Sankar appointed as Prof. In charge | Action completed |
| | Commencement of Thursday colloquium to hold interdisciplinary presentations under the aegis of ISTE faculty chapter and IEEE student branch | ISTE /IEEE faculty in charge upon direction from Principal | Dr.Sobha(IEEE SB counsellor) and Prof. Radhika(ISTE faculty coordinator) assigned with. Thursday Colloquium scheduled to be commenced in May | Action completed |



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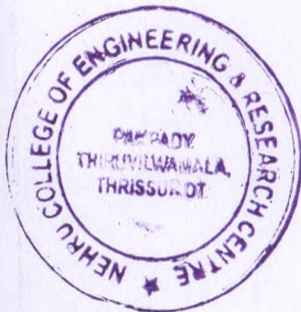
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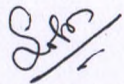
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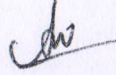
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|---------------------------------|--|--|---|------------------|
| | Decided to have all faculty members registered with LinkedIn, Google scholar/ Orcid/ Vidwan for updating their academic credentials. Decided to assign Prof.Sundaramoorthi P, EEE department for necessary follow up and technical support | Prof.Sundaramoorthi P, EEE upon direction from Principal | Prof.Sundaramoorthi P, EEE assigned Only few registered | Action pending |
| 6. | Decided to have a webinar on Outcome Based Education for the benefit of faculty members. Resource person to be identified and session to be arranged | IQAC | Dr. Jaget Babu N R (Retired Prof CET). ,First session-1-25 th February 2022. Second session -28 th February 2022,Third session - 7 th March 2022 | Action completed |
| PREPARED BY DIRECTOR IQAC NCERC | | 26 th APRIL 2022 | | |
| APPROVED BY PRINCIPAL NCERC | | 26 th APRIL 2022 | | |




DIRECTOR IQAC NCERC


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INTERNAL QUALITY ASSURANCE CELL (IQAC)**



To

All members of IQAC

Dear Sir/Madam,

Sub: Call for 30th meeting of IQAC NCERC reg:

The next meeting (30th) of IQAC is scheduled on **28th January-2022 at 2p.m. at Board Room, Aryabhata Block in a hybrid mode.** As a member of the IQAC you are cordially invited to attend the meeting and participate in the deliberations. You can either be physically present or join online for the meeting. In case you are joining online, please send an email to IQAC, at the earliest

Agenda

1. Discussion on action points arising out of the previous meeting
2. AQAR submission & NIRF submission
3. Internal Audit –ODD semester 2021-22
4. Activity calendar
5. Research & Development activities –suggestions for improvement
6. NBA inspection preparations
7. Any other matter with the permission of the chair.


IQAC DIRECTOR

PS: email IDs: iqac@ncerc.ac.in

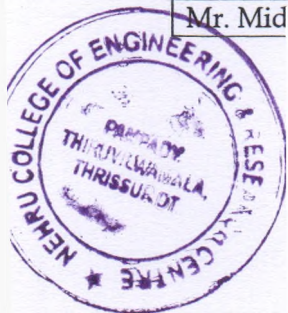
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Kerala

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| Mr.David E (IQAC coordinator) | Mr.Alex Kuruvilla (Faculty Nominee) |
| Mr.M.Srinivas (Senior Administrative Officer) | Ms.Deepa A (Faculty Nominee) |
| Mr. Mr.R.Ambikadas (Senior Administrative Officer) | Mr.Ragesh P R (Alumni Nominee) |
| Mr.Vimal M N (Faculty Nominee) | Mr.Manojkumar K R (Local Society Nominee) |
| Mr.Vipin K M (Faculty Nominee) | Mr. Hari S (Industry Nominee) |
| Ms.Sajitha A S (Faculty Nominee) | Mr. P Sivanandan (Industry Nominee) |
| Mr.Anoopkumar M V (Faculty Nominee) | Ms.Greena Sunny (Student Nominee) |
| Mr.Rahul R (Faculty Nominee) | Mr.Jayakumar C (Parent Nominee) |
| Mr. Midhun Raj P K (Faculty Nominee) | |





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INTERNAL QUALITY ASSURANCE CELL –NCERC



MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING AC.YR.2021-22

Agenda-

1. Discussion on action points arising out of the previous meeting
2. AQAR submission & NIRF submission
3. Internal Audit –ODD semester 2021-22
4. Activity calendar
5. Research & Development activities –suggestions for improvement
6. Any other matter with the permission of the chair.

Board Room, Aryabhata

Date: 28th January 2022

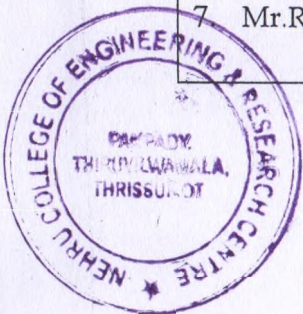
Time – 2:00PM

IQAC Members Present

- | | |
|---|--|
| 1. Prof.(Dr.)Ambikadevi Amma T-Chairperson IQAC | 8. Mr.Anoopkumar M V-Member Internal |
| 2. Dr.Sobha Manakkal-Director IQAC | 9. Ms.Sajitha A S-Member Internal |
| 3. Mr.David E-Cordinator IQAC | 10. Mr. Midhun Raj P K-Member Internal |
| 4. Ms.Deepa A-Member Internal | 11. Mr.Alex Kuruvilla-Member Internal |
| 5. Dr.Suriakala R- Member Internal | 12. Mr.R.Ambikadas-Member Internal |
| 6. Mr.Vipin K M-Member Internal | 13. Mr.Ragesh P R-Member Alumini |
| 7. Mr.Rahul R-Member Internal | 14. Ms.Greena Sunny-Member student |

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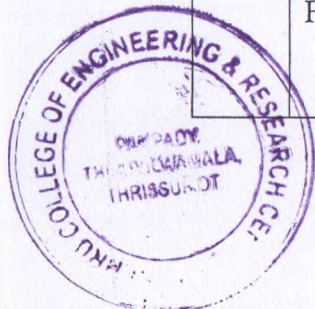
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INTERNAL QUALITY ASSURANCE CELL –NCERC



| | The meeting began at 2:00pm. Principal welcomed all the members of IQAC and the new members were introduced before the committee. She requested Dr.Sobha Manakkal, Director IQAC to go ahead with the proceedings | | |
|-------|--|--|--|
| | Director IQAC started the presentation by listing the action taken report of previous meeting. The minutes of previous meeting was passed | | |
| Sl.no | Item | Action by | Target date |
| 1. | Meeting decided to have change in the member list as below o Mr. Manuraj –Member internal to be removed from rolls since the representing program has been closed o Prof.Alex Kuruvilla –Member internal from MBA department to be replaced by Dr.Suriakala R based on request from Director MBA | IQAC to revise list | 28 th January 2022 |
| 2. | Discussed the AQAR and NIRF submission status o AQAR 2019-20 submitted on December 2021 and is approved by NAAC o AQAR 2020-21 – submission in progress – submission expected well in time o NIRF – submission in progress – submission expected well in time | For information | o AQAR 2020-21 30-02-2022 o NIRF 08-02-2022 |
| 3. | Decided to have the first internal Academic audit of the ongoing semester by IQAC with the revised checklist. Also decided to have a closing audit meet to discuss the final audit form | IQAC auditors | 01-02-2022 05-02 20222 |
| 4. | Decided to have an activity calendar for updating the department events FDP/Workshop, paper publications etc. to IQAC on monthly basis | Department Heads upon direction from Principal | March 2022 |



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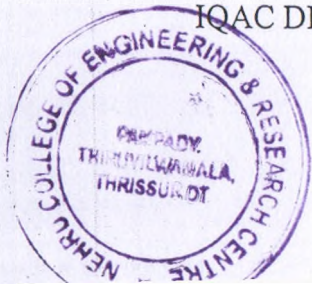
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INTERNAL QUALITY ASSURANCE CELL –NCERC



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|--|--|--|--------------|
| 5. | <p>Decided to have the following to strengthen the Research activities of the campus</p> <ul style="list-style-type: none">○ Commence a research wing at NCERC under a Professor. Dr.Sankar, faculty mechanical department, is suggested for the position○ Commencement of Thursday colloquium to hold interdisciplinary presentations under the aegis of ISTE faculty chapter and IEEE student branch○ Decided to have all faculty members registered with LinkedIn, Google scholar/ Orcid/ Vidwan for updating their academic credentials. Decided to assign Prof.Sundaramoorthi P, EEE department for necessary follow up and technical support | <ul style="list-style-type: none">○ Dr. Sankar , ME upon direction from Principal○ ISTE /IEEE faculty in charge upon direction from Principal○ Prof.Sundaramoorthi P, EEE upon: direction from Principal | March 2022 |
| 6. | Decided to have a webinar on Outcome Based Education for the benefit of faculty members. Resource person to be identified and session to be arranged | IQAC | Febraury2022 |
| Meeting concluded with the thanks giving from IQAC coordinator | | | |

IQAC DIRECTOR



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Internal Quality Assurance Cell (IQAC)

Minutes of meeting held on 17th September 2021

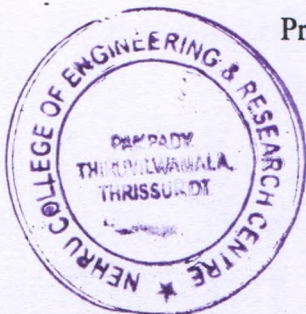
Agenda:


1. Recompositing IQAC 2021-22.
2. Plan for NAAC peer team visit
3. Improving the research ambience of the Institution
4. Conduct of online classes during odd semester 2021-22
5. Conduct of offline classes for even semester 2020-21
6. Activities of different committees.

Members present: 12

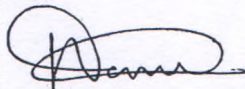
The following points were discussed in the meeting:

1. Principal welcomed all the members of IQAC. She introduced the new members and the restructured composition of IQAC was presented.
2. The functions and role of IQAC in sustaining the quality of the academic programs of the college was highlighted.
3. Coordinator gave the brief idea to all members about each and every point in the self-study report submitted to NAAC. It was decided to conduct regular meetings with coordinators and working committees to review and update the NAAC works.
4. The tentative schedule for peer team visit were presented and the required preparation has been discussed. A team comprising four members was formulated to conduct the review meetings. Also a working team has been identified which comprises the head of all the available committees.
5. Since it is seen that the research initiatives taken by the institution is not adequate. Proposal can be put up for improving the same.




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6. FISCIL support from management can be requested for the same.
7. Plan for action for the academic year was devised and the measures to be taken were presented. The requirement for online teaching were discussed and the schedule for odd semester online classes were published. And the coordinator suggested to use the common video conferencing platform tool webex for the online classes. And it was decided to use google class room for sharing study materials and assignments to the students.
8. New time table for the even semester offline contact classes were presented for the clarification. Members suggested to use the smart class room for the entire lectures in the offline period.
9. It is resolved to strengthen the activities of various academic and administrative committees for the academic improvement. Principal also asked all the committee coordinators to conduct regular meetings regarding the academic matters.



IQAC Coordinator


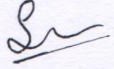
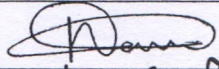
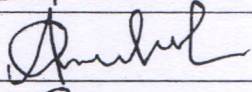
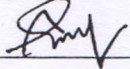

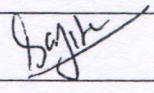



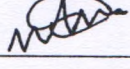
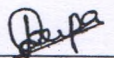


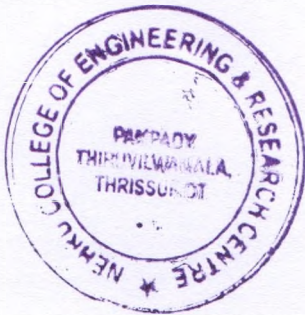
Principal



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Members present for the IQAC meeting held on 17th September 2020

| Sl.No. | Name | Signature |
|--------|-----------------------------|---|
| 1 | Prof.(Dr.)Ambikadevi Amma T |  |
| 2 | Dr.Sobha Manakkal |  |
| 3 | Mr.David E |  |
| 4 | Mr.R.Ambikadas |  |
| 5 | Mr.Vimal MN |  |
| 6 | Mr.Vipin K M |  |
| 7 | Ms.Sajitha A S |  |
| 8 | Mr.Anoopkumar M V |  |
| 9 | Mr.Rahul R |  |
| 10 | Mr. Midhun Raj P K |  |
| 11 | Mr.Alex Kuruvilla |  |
| 12 | Ms.Deepa A |  |



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NEHRU COLLEGE OF ENGINEERING AND RESEARCH CENTRE
(Accredited by NAAC)
PAMPADY, THIRUVILWAMALA, THRISSUR (DT) – 680588


NCERC/IQAC/03/21

09.09.2021

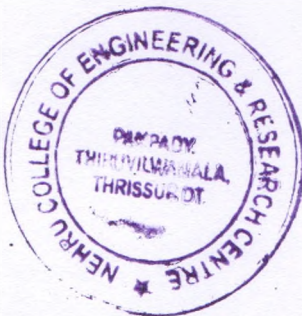
CIRCULAR


A meeting with IQAC members is scheduled for September 17, 2021 at 11:00 am in Room No:229, Aryabhata Block.

All members are requested to attend the meeting.


Principal

Copy to :
All HODs, for information and necessary action
Faculty members and Administrative Office members by name
Academic Office Superintendent, Campus Manager




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