



NEHRU COLLEGE OF ENGINEERING AND RESEARCH CENTRE

(NAAC 'A' Accredited)

(Approved by AICTE, Affiliated to KTU, Kerala)

INTERNAL QUALITY ASSURANCE CELL –NCERC



MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL 31st (IQAC) MEETING AC.YR.2021-22

Agenda–

1. Discussion on action points arising out of the previous meeting
2. AQAR submission & NIRF submission
3. Internal Audit –EVEN semester 2021-22
4. International conference- preparations
5. Research & Development activities –
6. NBA inspection preparations
7. Seminar – NAAC funded
8. Any other matter with the permission of the chair.

Board Room, Aryabhata

Date:26thApril 2022

Time – 2:00PM

IQAC Members Present

- | | |
|-------------------------------------------------|---------------------------------------|
| 1. Prof.(Dr.)Ambikadevi Amma T-Chairperson IQAC | 8. Mr.Anoopkumar M V-Member Inernal |
| 2. Dr.Sobha Manakkal-Director IQAC | 9. Ms.Sajitha A S-Member Inernal |
| 3. Mr.David E-Cordinator IQAC | 10. Mr. Midhun Raj P K-Member Inernal |
| 4. Ms.Deepa A-Member Inernal | 11. Mr.R.Ambikadas-Member Inernal |
| 5. Dr.Suriakala R- Member Inernal | 12. Mr.Ragesh P R-Member Alumini |
| 6. Mr.Vipin K M-Member Inernal | 13. Ms.Greena Sunny-Member student |
| 7. Mr.Rahul R-Member Inernal | |





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The meeting began at 2:00pm. Principal welcomed all the members of IQAC and the new members were introduced before the committee. She requested Dr.Sobha Manakkal, Director IQAC to go ahead with the proceedings

Director IQAC started the presentation by listing the action taken report (ATR) of previous meeting. The minutes and ATR of previous meeting was passed

Sl.no	Item	Action by	Target date		
1.	Meeting decided to have a calendar for AQAR and NIRF preparation and submissions in the further years 2022-23 academic year	IQAC	As in work plan		
	Submission of			Work plan	submission
	AQAR 2021-22			August 15 th - November 15 th -2022	December 2022
	NIRF 2023	November 15 th - December 15 th -2022	January 2023		
2.	Decided to have the Even Semester Internal Academic audit of the ongoing semester by IQAC. Also decided to have a closing audit meet to discuss the final audit form	IQAC auditors	18 th May-20 th May 2022 Closing meet on 25 th May 2022		
3.	IQAC reviewed the progress of preparation on the International Conference ICETSSI2022 being organized by NCERC and convened by CS department on 26 th & 27 th May 2022. IQAC decided to alert the organizing team to promote publicity to have more registrations from researchers	Conference organizing Team	Immediate		





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4.	Decided to have the following to strengthen the Research activities of the campus Call for Ph.D. admission applications from KTU,NIT Calicut -Notify faculty	Principal's Office ,HoDs	Immediate
	Request for formation of Research Wing with representation from all departments -	Dr.Sankar Prof. in charge Research Cell.	May 2022
	One day workshop for faculty for encouraging faculty to register for Ph.D - May 2022	Dr.Sankar Prof. in charge Research Cell	May 2022
5.	IQAC reviewed the progress of preparation on the forthcoming NBA visit and found the progress of works satisfactory. Decided to provide needed support to the programs applied for the inspection	IQAC	Immediate
6.	Decided to apply for National Seminar funded by NAAC under the auspices of IQAC. Theme was decided as National Education Policy 2020	IQAC	May 15 th 2022

MEETING CONCLUDED WITH THE THANKS GIVING FROM IQAC COORDINATOR

IQAC DIRECTOR



PRINCIPAL NCERC